

**Personal Assistant learning plan - example**

<b>Personal Assistant name:</b>  Gareth Thomas	<b>Date commenced work with employer:</b> 15 February 2014
	<b>Start date of learning plan:</b> 22 February 2014

<b>What do I want / need to achieve – what difference will it make?</b>	<b>What knowledge and skills do I need to develop?</b>	<b>Agreed methods and activities</b>	<b>When and where will the learning and development take place?</b>	<b>Date</b>	<b>Comments - what difference has it made?</b>
Support Ed to move around safely	Understand how to move and position, lift safely	Moving and positioning course	Local authority training centre	24/02/14	Now able to assist Ed to move more comfortably and safely
Learn about cerebral palsy and how it impacts on Ed	Knowledge about cerebral palsy, how it effects the body and how to support Ed effectively	Online reading, information leaflets and discussion with Ed	Access PC at Ed's house and discussion with Ed	10/05/14	More confident to assist Ed with his condition such as different pain thresholds

Signed (Personal Assistant) .....*Gareth Thomas*.....

Date .....22/02/14....

Signed (Employer) .....*Ed Turner*.....

Date .....22/02/14....